

OPERATING & SAFETY GUIDE

WALK IN FRIDGE | DELIVERY & ASSEMBLY

Vehicle Loading

Always park the vehicle and load on a relatively flat even surface. Fridge Panels and motor will be stored on trolleys and/or pallets for ease of transportation.

Items will be loaded onto vehicle using trolleys and/or pump trucks and vehicle tail lift, eliminating the need for any lifting as far as possible.

Ensure the load is suitably secured using the ratchet straps provided. Never leave the depot with an empty vehicle to make a collection without checking that sufficient ratchet straps are in the vehicle.

Arrival on Site and Planning

During deliveries safety boots must be worn to protect against foot injuries. Gloves should be worn wherever there is a risk of hand injury occurring. Waterproof clothing should be worn in wet weather.

Hard hats & high visibility jackets must be worn where site conditions demand this.

Do not drive vehicle onto grassed areas unless specific permission has been obtained from Client.

On arrival the customer or customer's representative should be sought to establish the final delivery point and to discuss any special safety precautions relevant to the site.

To minimise manual handling the vehicle must be parked as close as practical to the final destination of the items to be delivered.

Unloading and Handling

Always unload on a relatively flat even surface.

When opening the vehicle take care in case the load has moved in transit.

Take care before undoing a secured load to ensure the load will remain stable when undone, loosen strap first and adjust the load to make it secure.

The trolleys/ pallets should be unloaded with the use of pump trucks and the vehicle tail lift.

If possible, the sections of the fridge should be moved as close as possible to the work area using the trolleys/pallets and pallet truck, if this is not possible, single panels should be carried to the work site (two people carry).

Assembly

The unit is for indoor use only or should be positioned under cover and protected from rain.

It is the hirer's responsibility to provide a suitable power supply to the cold room site.

Assembly cont'd

Cold rooms should be assembled by a least two people as some panels and the refrigerator motor can be awkward to handle.

Once the position for the cold room has been established, commence the assembly with the base panels – lay them on the floor, and lock them together with the cam locks. Check that the floor is level.

Starting with the first panel at the front of the left hand side, assemble the panels along the left hand side, along the back and then along the right hand side towards the front, locking them together with the cam locks as you proceed.

At this point, fit the rear roof sections and lock with the cam locks. Now fit the panel with the section cut out for the motor on the left hand side of the front. The motor is now lifted into place and secured.

The door panel should now be fitted followed by the final front panels, locking them together as you proceed.

The final roof section can now be fitted and secured with the cam locks.

Checks should be made to ensure the cold room is stable and all parts are secure after assembly. The procedure below on electrical equipment should now be followed to complete the assembly.

Electrical Safety & Function

The electric motor is PAT tested and undergoes a service & safety inspection before every hire (the service & safety check sheet is provided with the cold room). On site, a visual check of the appliance should be made to ensure there are no broken or missing covers over electrical parts, the power cable is undamaged and appears to be wired correctly into the plug (the red, blue and yellow / green inner cables should not be visible), and there are no other obvious electrical defects. If the appliance appears to be visually safe where possible it should be plugged in to a power socket to check for correct operation. The electrical appliance should then be unplugged.

Fridges and freezers should always be unplugged and the customer should be advised not to plug the appliance back in again by for at least 2 hours to allow the refrigerant gases to settle.

When loading or removing, ensure the door is closed correctly. If the door remains open for long periods, ice can build up on the walls of the unit and foodstuffs may be damaged.

Check that the door can be opened from inside the unit, ensuring that nobody can be inadvertently locked inside the unit.

Leaving Site after Delivery

Under no account must unsafe equipment of any kind be left on site. As a minimum all equipment should have been visually checked. The customer should be requested to sign to confirm the safe delivery of all relevant items. All relevant service checklists and Operating & Safety Guides must be left with the customer.

Collection

The unit should be left for a minimum of 20 minutes after switching off, to allow the unit to settle before dismantling.

If the unit has been used as a freezer, it will require to be switched off, with the door fully open, for up to 24hours before dismantling due to the cam locks holding the panels together being frozen.

Allow to thaw before thoroughly cleaning the interior, ready for dismantling by Event Hire staff.

Do not use sharp objects, metal scrapers, wire brushes or wire wool pads as they can scratch the surface.

Do not use bleach or any corrosive detergent as they will damage the surface of the unit.

After cleaning with a mild detergent, always remove any residue with a damp cloth and wipe dry.

Collection is essentially the reverse of delivery and similar precautions to those above should be taken.

In the case of gas appliances the valve to the cylinder should be fully closed prior to disconnection. Covers should then be placed over valves.

The customer should be requested to sign to confirm the safe collection of all relevant items and in the event of losses, to agree the quantities involved.