

# OPERATING & SAFETY GUIDE

## PARQUET DANCE FLOOR

### GENERAL SAFETY

Contact Event Hire for information and advice on the suitability and safety of this type of equipment.

There is a risk of injury if you do not follow the instructions printed in this guide. This equipment should only be used by a competent adult who has read and understood these instructions. Anyone with a temporary or permanent disability should seek expert advice before using the equipment.

Keep all children, animals and bystanders away from the work area. Ensure the floor of the work area is free from trip hazards and non-slip. Never erect this equipment if you are ill, feeling tired or under the influence of alcohol or drugs.

Wear practical, protective clothing, gloves and footwear. Avoid loose garments and jewellery that could get in the way, tie back long hair.

This equipment is heavy, never attempt to lift it on your own, always get help.

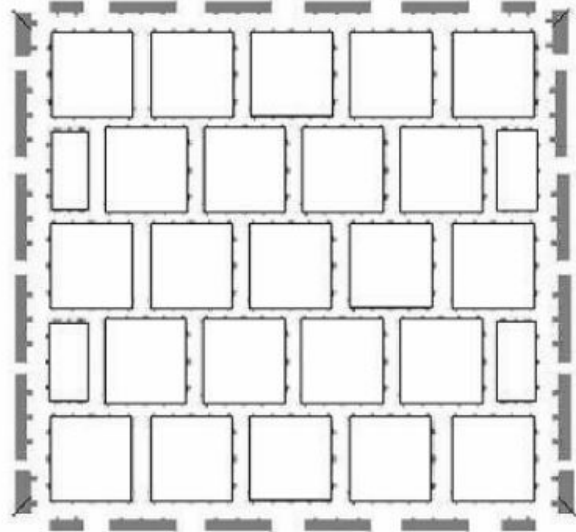
Make sure that anyone in the immediate work area is warned of what you are doing.

Check the condition of the equipment before use. If it shows signs of damage, contact Event Hire.

**The Dance Floor is NOT waterproof and therefore must never be used outdoors.**

**If the Dance Floor is to be used in a marquee, it should be placed on suitable weatherproof flooring.**

### Layout of a 15ft x15ft dance floor



Using the above diagram as a guide, follow the laying instructions below:

Starting with the top left hand panel, lay it on a level floor with the clear edge (no lugs) on the right hand side.

Lay the next panel to the right of this with the clear edge (no lugs) to the left so that the two clear edges are next to each other.

Lay the remainder of the panels in this 1st row with the clear edge (no lugs) to the left, making sure the edge locates onto the lugs of the preceding panel.

Start the 2nd row with a half panel. With the clear edge (no lugs) on the right hand side, hold the panel at an angle to allow the lugs to slip under the 1st panel and then lower it to the floor to engage the lugs which will lock the panels together.

Next, use a full panel with the clear edge (no lugs) on the left.

Continue along this second row, locating the lugs under the 1st row panels, engaging the lugs as you lower the panel to the floor.

End the 2nd row with a half panel.

Continue laying the floor, row by row, following the same procedure.

When the panels are laid and locked together, fit the edging trim using the diagram as a guide.

Repeat the procedure in reverse to take up the dance floor.